

# Sip & Shop: Holiday Gift Market

## Vendor Cancellation Policy

### **Cancellation by Vendor**

Please inform us as soon as possible if you need to cancel.

You can e-mail [booking@thepeaksbr.com](mailto:booking@thepeaksbr.com)

There will be no refunds on registration fees.

### **Cancellation by Event Organizer**

If the event is canceled by the organizer for any reason, all vendors will receive a full refund of their registration fees.

### **Inclement Weather**

In the event of severe weather conditions, we will attempt to reschedule the market. If rescheduling is not possible, vendors will receive a partial refund.

### **Force Majeure**

Neither party shall be liable for any delays or failure in performance due to circumstances beyond their control, including acts of nature, government restrictions, or other emergencies. In these cases, refunds will be at the discretion of the organizer.

### **Changes in Schedule or Booth Assignment**

The organizer reserves the right to make necessary adjustments to the schedule or booth assignments to ensure the event's success. These changes do not warrant a refund.

11515 Northland Drive  
Big Rapids, MI 49307  
(231) 598-2993  
[booking@thepeaksbr.com](mailto:booking@thepeaksbr.com)



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## General Info & Conduct Guidelines

### General Information

Space provided based on Set Up Details in Application and Registration Confirmation. Maximum of 10' x 10' space provided unless otherwise agreed upon.

*Market Open Hours:*

**Thursday, December 4th from 4-8pm**

**Friday, December 5th from 4-8pm**

*Set Up Information:* Vendors can begin setting up at Thursday, December 4th after 11am. All booths should be set up by event start time. If there is not a conflicting event at the Peaks on Wednesday, we may be able to have set up occur on Wednesday evening. Details will be sent via e-mail.

*Tear Down Information:* Friday, December 5th following the event from 8-10pm. All products, displays, and materials must be removed from the event space by 10pm. Vendors can dispose of materials in the dumpster behind The Peaks.

*Noise Control:* Music, sound effects, or other noise-making devices must be kept at a reasonable volume to avoid disruption to neighboring booths.

*Respect for Booth Boundaries:* Booth displays and activities must be contained within your designated area and should not obstruct or interfere with neighboring vendors or walkways.

*Damage to Property:* Any damage to the venue or rental items due to vendor negligence will be the vendor's responsibility.

*Prohibited Items:* No open flames, hazardous materials, or unapproved items that could pose safety risks.

**Acknowledgment of Guidelines: By registering for the Holiday Gift Market, vendors agree to abide by the clean-up and conduct guidelines.**

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